

अण्डमान तथा
Andaman And



निकोबार राजपत्र
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EXTRAORDINARY

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No. 110, Port Blair, Monday, May 10, 2010

अण्डमान तथा निकोबार प्रशासन
ANDAMAN & NICOBAR ADMINISTRATION

आर्थिक एवं सांख्यिकी निर्देशालय
DIRECTORATE OF ECONOMICS & STATISTICS

NOTIFICATION

Port Blair, dated the 10th May, 2010

No. 103/2010/F.No. 1-21/2003-DES.—In exercise of the powers conferred by the provision to Article 309 of the Constitution read with the Ministry of Home Affairs Notification No. 14/3/60-ANL dated 11th April, 1960 and in supersession of this Administration's Notifications No. 30 dated 31.1.2003, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following rules regulating the method of recruitment to the post of Sweeper-cum-chowkidar in the Directorate of Economics & Statistics, Andaman and Nicobar Administration, namely:-

1. Short Title and Commencement:

- (i) These rules may be called the Andaman and Nicobar Administration (Sweeper-cum-chowkidar) Recruitment (Amendment) Rules, 2010.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

2. Number of Posts, Classification and Pay Band & Grade Pay/ Pay Scale:

The number of posts, their classification and the Pay Band & Grade Pay/ Pay Scale attached thereto, shall be specified in paras 2 to 4 of the Schedule annexed hereto.

3. Method of Recruitment, Age limit, Qualification:

The method of recruitment to the post, age limit, qualifications and other matters relating thereto shall be as specified at paras 5 to 15 of the said Schedule.

4. Disqualification: No person—

- (i) Who has entered into or contracted a marriage with a person having a spouse living, or
- (ii) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Lt. Governor, A & N Islands, if satisfied that such marriage is permissible under the personal law applicable to such person and other party to the marriage and there are other grounds for doing, exempt any person from the operation of this rule.

5. Power to Relax:

Where the Lt. Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient to do so, it may by order and for reasons to be recorded in writing relax any of the provisions of these rules with respect to any class or category of posts or persons.

6. Saving:-

Nothing in these rules shall affect reservations and other concessions, required to be provided for the Scheduled Castes, Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Sd/-

(Lt. General (Retd.) Bhopinder Singh)

Lieutenant Governor,
Andaman & Nicobar Islands.

By order and in the name of the Lieutenant Governor,

Sd/-

Director of Economics & Statistics.

SCHEDULE**RECRUITMENT RULES FOR THE POST OF SWEEPER-CUM-CHOWKIDAR**

1.	Name of the post	Sweeper-cum-chowkidar
2.	No. of post	1 (One) 2010 (Subject to variation dependent on workload).
3.	Classification	General Central Service Group 'C', Non-Ministerial
4.	Pay Band & Grade Pay/ Pay Scale	PB-1 Rs.5200-20200 + GP Rs. 1800
5.	Whether selection post or Non-selection post	Not applicable
7.	Age limit for direct recruits	18-33 years for Male candidates 18-38 years for Female candidates (Relaxable for Govt. Servants upto 5 years in accordance with the instructions/ orders issued by the Central Govt.) Note : The crucial date for determining the age limit shall be the closing date for receipt of names / applications from Employment Exchange.
8.	Educational and other qualifications required for direct recruits	1. Class X (Secondary School Examination) passed from a recognized Board 2. Knowledge in Hindi
9.	Whether age and educational qualification required for direct recruits will apply in the case of the promotees ?	Not applicable
10.	Period of Probation, if any	2 (Two) years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation, transfer and percentage of vacancies to be filled by various methods	By direct recruitment.
12.	In case of recruitment by promotion failing which by direct recruitment to be made	Not applicable.
13.	If a DPC exists, what is its composition. Group 'C' DPC consisting of the following for promotion and confirmation.	Group 'C' DPC (Considering for confirmation) (i) Director of Economics & Statistics — Chairman (ii) Assistant Secretary (Perl.) — Member (iii) Statistical Officer (HQ) — Member
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable
15.	Job Description	Attached as Annexure to Schedule.

JOB DESCRIPTION FOR THE POST OF SWEEPER-CUM-CHOWKIDAR

1. Watch and ward of office premises and surrounding;
2. Should close the office building doors, windows and switch off the lights, fans after office hours;
3. Fill the water tank installed in the office premises if the water supply is after office hours;
4. Clean/Sweep the office premises, keep the surrounding of the office building as well as the drainage provided to the office building neat and clean;
5. Should clean the toilet daily and as and when required & ensure hygiene;
6. Should attend the office well before his duty hours;
7. Maintain accounts for cleaning materials supplied to him;
8. Should be courteous and polite with the public and alert in his duties & the officials;
9. Must remain on duty till relieved;
10. Must attend any other works as assigned by the In-charge/higher authorities.
